








FORMING THE LETTERS

An engineering drawing should provide dimensions and specifications to communicate to the fabricator how a part is to be made. To eliminate costly production errors, these notes must contain words made of uniform letters that are neat, in proportion and easy to read.

The American National Standards Institute (ANSI) recommends the use of the single-stroke Gothic style of lettering (as it is easier to read and letter than other types of lettering.)

Knowing the proper order of strokes makes it easy to create each letter. All strokes are made downward or from left to right; there are no upward strokes.

A drafter's lettering speed and neatness is usually an indication of her or his drafting ability. It may be very important when he or she is applying for a drafting position.

LETTERING STROKES						
						
BDEFGHI JKLMNP RTUY14 5	ABDEFG HLPRIZ 2457	AKMN QRV WXYZ	AKMV WXYZ 47	CGOO U689 O&	BDJO PQR 3568 90&	S

SINGLE STROKE UPPER CASE GOTHIC LETTERS



Instructions: Using the guidelines below, practice the seven basic lettering strokes.

Practice lines for the seven basic lettering strokes:

- |||
-
- ///
- ///
- CCC
-)))
- SSS



NAME: _____

DATE: _____

NO: _____